



Annual Report 2011 - 2012



## AGM Agenda Monday 15<sup>th</sup> October 2012

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1. Introduction to Friends of Norton Free
  2. Minutes from AGM 2011
  2. The Current Committee - Chairperson – Simon Harrison  
Secretary – Joanne Rollitt  
Treasurer – Nicky Phipps
  3. Chairs Report
  4. Treasurers Report
  5. Election of Chair, Treasurer, Secretary
  6. Election of Committee members
  7. A.O.B
    - a. Mission Statement
    - b. Annual Objectives and Targets
    - c. Constitution
    - d. Printing
    - e. Uniform
    - f. Future additional fundraising ideas  
FONF Golf Day, Sporting predictions, Web cash back, Fun Mats, Balloon Race, CD DVD recycle, Art Exhibition, School Cookbook, Printer cartridge recycle, Body shop party, Yellow Moon, Bags 2 school
  8. Date of next FONF meetings.
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## Introduction to Friends of Norton Free

Welcome to Friends of Norton Free (FONF)

We aim to bring our whole school community together to raise funds for new equipment and resources and to have fun and make friends in the process.

Parents are all automatically members of FONF, but we are always keen to hear from anyone interested in actively organising fund raising activities or attending FONF meetings.

### **Our aims**

FONF aims to advance the education of pupils in our school by:

- **Developing effective relationships between staff, parents and others associated with the school;**
  - **Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.**
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3	<u>Treasurers Report</u>  See attached	
4	<u>Requests from School</u>  HB would like to introduce more reading books for foundation and more non fiction books for the whole school. This is anticipated to cost around £1000.00  The Rocky Outcrop exercise that Y2 completed at the end of the last school year was a great success and HB would like the whole school to be given the opportunity to take part in these sessions. The cost is approximately £250.00 per class / session.  HB would like to have a mat placed in the entrance hall.  FofNF agreed to fund all of the above	
5	<u>Xmas Fayre</u>  This will take place on the 29 <sup>th</sup> November. (with 1 <sup>st</sup> December as 2 <sup>nd</sup> option)	
6	<u>Xmas Calendar</u>  HB will ensure the portraits are done in class and set out on the calendar pages as required. NP & JR to contact all last years sponsors and try to obtain new ones if some are not required	HB NP / JR
7	<u>Penalty Shoot Out</u>  As this is held in school time it was suggested that the school would organise this event. HB to speak to Mr Bell to see if this is something he would be willing to help with.  Instead of 210 certificates printed out and handwritten NP will source stickers.	HB   NP
8	<u>Fancy Dress Ball</u>  As December is a very short month, time is very limited and class Xmas parties will take place it was agreed that this year a disco would take place in November and would be along a fancy dress theme (optional). This would be held away from school and would involve the whole family as requested by parents when the Race Night was being planned. A responsible adult would need to supervise any children attending.  NP to approach Stuart Church to see if he would DJ JR to approach LHGC for room availability and cost of nuggets & chips. Preferred date Friday 11 <sup>th</sup> November.	NP JR
9	<u>Bags To School</u>	



	JR to find the link and email to Jane Cave as this scheme can be easily run by school and the money raised can be directly paid in to the school fund	JR
10	<p><u>Future Events</u></p> <p><b>Race Night</b> The event was very successful and proved to be popular. The aim is to have this event again on the 23<sup>rd</sup> March 2012. Jr to approach LHGC – a request for the same pie &amp; peas has been noted</p> <p><b>Sponsored Walk</b> is to take place on the 22<sup>nd</sup> May and start no earlier than 2.45pm</p> <p><b>Summer Fayre</b> is to take place on Friday 29<sup>th</sup> July</p>	JR
6	<p><u>Future Meetings</u></p> <p>Dates will be set and emailed to HB in order to be put on the diary of events. The reason the meeting is to be held will also be specified</p>	

## The Current Committee

### Chair Simon Harrison

Role – to chair each Friends of Norton Free School meeting and appoint an acting chair if unable to attend.

### Secretary Joanne Rollitt

Role – to take and distribute minutes for each meeting and ensure good communications between the committee and school..

### Treasurer Nicky Phipps

Role – keep up to date accounts and produce a brief financial report for each Friends of Norton Free School meeting. Ensure all receipts are deposited in the bank and issue payments

## Chair's Report

Before I begin the Chair's report, allow me to introduce myself.

I'm Simon Harrison, dad to Guy in Y4 and Eva in Reception and an ex Norton Free School pupil myself. I have lived in Norton most of my life and also help to run 280<sup>th</sup> St James Norton Scout Troop as an assistant leader.

About 9 months ago I attended my first ever FONF meeting as I wanted to get more involved in school activities as both of my kids would be pupils. Imagine my surprise when, at the next meeting, I was asked if I would stand for the vacant Chair role!!

My time as Chair has seen many fundraising events and activities beginning with the Race Night in March this year held at Lees Hall Golf Club. This was well attended and apart from a few technical glitches ran very smoothly. Thanks must be mentioned to Lees Hall Golf Club and their staff for hosting this event.

New faces brings new ideas and July saw the first of the Family Fun nights held at Norton House Country Club. The Fun night was coupled with the excellent idea of a Treasure Hunt organised by Andy Phipps. The event was a complete sell out and the feedback received has led to a second fun night being arranged for this coming Friday 19<sup>th</sup> Oct - Get your tickets!!!! Again many thanks to Norton House country club for their generosity in allowing us to use the club.

The summer fayre was very well attended and the weather certainly helped to make the event a great success. All these events can only be run with help of the teachers, parents and family members and the Summer fayre was a perfect example of what can be achieved when we all pull together.

In summary, my first 9 months as Chair have been very enjoyable, but I have to say, my role is made very easy thanks to the members of the committee who I cannot thank enough for all their support and hard work.





# Treasurers Report

Income and Expenditure 2011 - 2012

Date	Code	Dr	Cr	Desc					
								Balance as at 1/9/11	£4,712.25
15/09/2011	148	£ 12.85		AGM Refreshments					
18/10/2011	149	£ 247.00		Football Kit & 2 footballs				Current Balance	£2,427.44
18/10/2011	150	£ 68.97		C McGourlay Scolastic Book Refund					
02/11/2011	151	£ 215.00		Football Kit					
10/11/2011	152	£ 300.00		Norton Free Christmas parties					
05/12/2011	108		£ 200.00	Calendar Advertisers					
06/12/2011	153	£ 80.00		Cash for Christmas market floats					
06/12/2011	154	£ 320.00		Print Gallery (School Calendars)					
16/12/2011	155	£ 40.00		Norton Free Staff Tea & Coffee					
21/12/2011	109		£ 277.27	Christmas fayre (less £100 cash for disco, £18.38 to Nicky P and £12.30 to Emma B)					
05/01/2012	156	£ 362.40		YPO Invoice for school rug					
25/01/2012	157	£ 100.85		Gemma Books for school					
25/01/2012	158	£ 90.00		Norton Free School fund for school books					
28/02/2012	110		£ 120.00	Advertising for Race night					
27/03/2012	159	£ 350.00		School Council					
10/04/2012	160	£ 104.86		A&N Phipps reimbursement for race night					
18/04/2012	111		£ 533.00	Race night					
21/05/2012	161	£ 1,023.00		Norton Free School fund for Rocky outcrop					
18/06/2012	162	£ 117.80		The Carlton press (summer fayre raffle tickets)					
26/06/2012	163	£ 23.26		E Booker reimbursement for summer fayre					
28/06/2012	164	£ 250.00		Cash for summer floats (£120) and £130 Bouncy castle					
03/07/2012	165	£ 1,050.00		Planet pot (mug for every child in school)					
06/07/2012	112		£ 1,107.25	Summer Fayre					
13/07/2012	166	£ 180.00		NHCC food for fun night					
14/09/2012	113		£ 360.86	Fun night					
14/09/2012	114		£ 52.80	Yanamamo refreshments					
		£ 4,935.99	£ 2,651.18						

	dr	cr	net
Race night	£ 104.86	£ 653.00	£ 548.14
Summer Fayre	£ 391.06	£ 1,107.25	£ 716.19
Xmas fayre	£ 80.00	£ 277.27	£ 197.27
Calendars	£ 320.00	£ 200.00	-£ 120.00
fun night	£ 180.00	£ 360.86	£ 180.86
yanamamo		£ 52.80	£ 52.80
agm expenses	12.85		
donations to school	£ 3,847.22		

Petty Cash at AGM 2011 = £2.56	
£ 20.00	
£ 10.00	
£ 5.00	
£ 2.00	
£ 1.00	
£ 0.50	£ 1.00
£ 0.20	£ 0.80
£ 0.10	£ 0.70
£ 0.05	
£ 0.02	£ 0.06
£ 0.01	
	£ 2.56





Summer Fayre breakdown			
	CR	DR	
Stall donations	£75.00		
Bouncy Castle	£86.00	£130.00	
Cards	£12.00		
Hook a Duck	£57.20		
Tombola	£69.10		
Uniform	£15.00		
Soft toy tombola	£68.55		
Tuck shop/cakes	£200.20	£173.81	
Craft	£54.00	£23.26	
Coconut Shy/Sponge	£95.00		
face painting	£28.00		
Nail varnish/Tattoo	£23.00		
Penalty shoot out	£106.10	£30.00	
Pocket money	£74.70	£93.71	
Raffle	£343.00	£172.20	
Books	£45.90		
Gifts		£11.04	
Emma		£38.63	
Fun Night breakdown			
Tickets	£309.00		
Bingo	£36.50		
Tuck	£26.86		
Food		£180.00	£180.86
Prizes		£11.50	



## Notes:

