

**Friends of Norton Free
Annual General Meeting
Held**

30th September 2009

Present

Julie Pass
Joanne Camm
Claire McGourlay
Helena Button
Analisa Smith
Kathryn Brewin
Catherine Hutchinson
Rachel Schoon
Joanne Longmuir

Lesley Hibbert
Gail Denton-Gelder
Sonia Silvera
Andrea Newton
Nicky Duffin
Sam Thompson
Matt Thompson
Ceri Rodgers
Nicola Phipps

Apologies

Teresa Keller
Fiona Champion

Minutes Taken By – Joanne Camm

1	AGM 2008 The minutes of last years meeting were agreed by all present	
2	Chairpersons Report – see attached	
3	Treasurers Report – see attached	
4	Committee Kathryn Brewin Joanne Camm Claire McGourlay Sonia Silvera Fiona Champion Andrea Newton Gail Denton Nicky Duffin Rachel Schoon	
5	Chairperson – Julie Pass Nominated by Claire McGourlay Seconded by Joanne Camm	
6	Vice Chairperson – Catherine Hutchinson Nominated by Julie Pass Seconded by Joanne Camm	
7	Treasurer – Theresa Keller Nominated by Claire McGourlay Seconded by Joanne Camm	
8	Secretary – Sam Thompson Nominated by Claire McGourlay Seconded by Kathryn Brewin	
9	Auditor It was agreed by all present that Rachel Schoon would be Auditor	

10	Resignation of Joanne Camm as Secretary although Joanne has stepped down from the position she has agreed to stay on the committee to help out and this is greatly appreciated. Joanne have previously been presented with a bouquet of flowers to thank her for all her help.	
11	Mr Baron had sent a letter of thank you to Friends of Norton Free, this was handed round to be read by all present & will be with the new secretary should any wish to see it. Mr Baron has also expressed an interest in contributing to the landscaping of the ground out side the reception entrance, below the carpark. This will need to be discussed at the next meeting and when full details are obtained please see Helen to contact Mr Baron.	TBC
12	Christmas Disco This years disco will take place on Wednesday 16 th December Dj to be booked and also check that Mr Beeley is available that evening. Gail Denton-Gelder and Jo Longmuir have agreed to do the shopping for the refreshments	JP GDG/JL
13	KS1 Nativity This will be on Wednesday 9 th December at 9am, it was agreed we will sell refreshments before and after the nativity. There will also be a raffle for parents/carers, Gail Denton-Gelder and Jo Longmuir agreed to shop for the hamper and other prizes. Volunteers required to sell the raffle tickets and refreshments on the day and to bring donations of mince pies etc	GDG/JL TBC
14	Calendars It was agreed we would look into doing the calendars again this year, it was dropped last year due to school doing Christmas cards but lots of parents asked about calendars so it will be looked into. Joanne Camm to speak to Fiona Champion, if she isn't able to do then we may need a volunteer to take on this job	TBC
15	Bags 2 School Catherine Hutchinson agreed to take over this job and will contact Bags 2 school to organise 3 collections over the next few months.	CH
16	Annual Sponsored Walk This will go ahead again on Friday 28 th May, further discussions in future meetings to decide on theme and helpers on the day to marshal and hand out refreshments to the children.	TBC
17	Penalty Shootout Due to the popularity of this event in previous years Catherine Hutchinson has agreed to liaise with Mrs Bell with a view to this taking place on Friday 23 rd October. The prize being a Meadowhall voucher for anyone who collects over £10 in sponsors	CH
18	Summer Fair A date was agreed for 25 th June 2010, this is slightly earlier than in previous years. Further discussions to take place in future meetings	TBC
19	Arts & Crafts Week It is Miss Buttons intention to have a craft week in school and should the children make anything, this could be sold at the summer fair. Further discussions to take place in future meetings	TBC
20	Supermarket Voucher Schemes Rachel Schoon has kindly counted all the vouchers in previous years	RS/JC

	and this is an extremely time consuming job, Joanne Camm agreed to help out next time. It was also suggested we speak with the supermarket to be added to their list of schools for vouchers not used by customers, Ceri Rodgers to speak with Sainsbury's. Lesley Hibbert also requested extra collection boxes and advertising posters which could be put in the back of church to gain extra support from the community	
21	Class Christmas Parties It was agreed that Friends of Norton Free would make its usual contribution of £300 to the parties.	
22	Yellow Moon This is a craft catalogue which is run by Sarah (mum of Olivia in Y4) it was agreed Joanne Camm would speak with Sarah to ask for some catalogues to be sent home with children so new parents are aware. Since the meeting Joanne Camm has spoken with Sarah and she has agreed to get some catalogues and distribute through school.	JC
21	Pampered Chef It was agreed we would look into the possibility of holding a pampered chef party to raise fund for school. Jo (mum of child in Y1) will host the party. Joanne Camm to check if Chantrey Centre would be available for Friday 27 th November. Possibility of selling entry tickets or having a raffle on the night if a prize could be donated. Also advertise as 'bring your own wine' if alcohol is allowed.	JC
22	Easter Parade/Raffle – 1 st April 2010 It was agreed alternative themes would be discussed nearer the time, possibly a hat parade for KS1 and a miniature garden competition for KS2, Friends of Norton Free will do its usual easter raffle, a draw for each class then a grand draw for the whole school.	TBC
23	HSBC donations, HSBC make a large contribution to school via employees if anyone in school works for them please let us know.	
24	Newsletter Claire McGourlay agreed to do a newsletter	CMc
25	Registered charity Although this has been previously discussed and dismissed as not easy it was agreed it would be looked into again. If we did become registered it may provide additional support and contributions/donations.	ST
26	Gardening Club Lesley Hibbert has run this for a number of years on Friday lunch times, she no longer has children in school so is looking for someone to take over the role. There are lots of additional support and things in the community the children could get involved in. (information passed to Gail) Gail Denton-Gelder suggested her husband take over on a temporary basis whilst we advertise for a more permanent helper.	GDG/TBC
27	Lesley Hibbert suggested the links with church be strengthened and has given a list of dates for future church events. These have already been published in the recent newsletter.	
28	Matt Thompson – Sponsored Cycle Ride Matt has previously completed a sponsored cycle ride and would like to do again to raise funds for school and the meningitis fund Further discussions to take place at future meetings	MT
29	KS1 Play equipment	CMc

	Mrs Hawkins has requested some play equipment for KS1 as the younger children do not go on the trim trail it would be nice to provide them with an alternative. Claire McGourlay to look into willow tunnels and a house. Further discussions to take place at future meetings.	
30	<p>Use of the trim trail</p> <p>Teresa Keller (in her absence) had asked for this to be raised, she feels unhappy with the amount of time children can use the equipment and wanted to know why it could not be used before and after school. Miss Button advised that children using the equipment need to be supervised at all times, before and after school time it is not the responsibility of school to provide supervision. It was raised that older children often come to school on their own so do not have a parent present to provide supervision.</p> <p>This needs to be discussed in more detail and solutions/proposal put together.</p>	TBC
31	<p>Next Meeting</p> <p>Monday 13th November 2009 The Norton</p>	